

Pune Vidyarthi Griha's

COLLEGE OF ENGINEERING AND TECHNOLOGY & G. K. PATE (WANI) INSTITUTE OF MANAGEMENT, PUNE

Formerly known as PVG'S COLLEGE OF ENGINEERING AND TECHNOLOGY, PUNE



44, 'Vidyanagari', Parvati, Pune 411009. ● Tel. : 020-24228258, 24228265, 24228279, 24223232 (MBA Dept.)
● Fax : (020) 24226858 ● E-mail : principal@pvgcoet.ac.in, info@pvgcoet.ac.in ● Website : www.pvgcoet.ac.in

Affiliated to University of Pune : Identification No. PU/PN/066/ENGG./1985

● Approved by AICTE, Letter No. F-26-14/89-T-5 dtd. 3-12-90 ● DTE Code: EN 6274 ● Accredited by NAAC 'A' Grade in Cycle-2

CODE OF CONDUCT FOR STUDENTS

Discipline and Behaviour:

The Principal invites the co-operation of the students and their guardians in the creation and the maintenance of an atmosphere conducive to academic and cultural development, and in upholding the traditions of the institution.

A. BEHAVIOURAL DISCIPLINE IN CLASSROOM AND COLLEGE PREMISES -

DO'S AND DON'T'S

1. Students must be punctual and regular in attending classes, tutorials, class tests examinations etc. Failure to obtain the required attendance percentage, non-submission of assignments and unjustified absence from tests /examinations will be treated as breaching the code of conduct.
2. Student must be seated in their classrooms at the beginning of each period. They must not enter or leave the class room without permission of the lecturer.
3. Impersonation (proxy) during roll call is a punishable offence.
4. Use of Mobile Phone during class hours is prohibited and is liable for punishment. It is not advisable to bring the valuable gazettes and jewellery to college. The college will not be responsible for any loss of valuable gazettes
5. Resorting to any kind of malpractice (copying, impersonation, use of unfair means, exchanging answer-sheets) during examinations will not be tolerated and will be dealt with severely.
6. Students should carefully follow the Notices put up on the Notice Board or in official WhatsApp group (i.e., both online and offline).
7. When a lecturer is absent or is unable to take class, students should maintain a strict order among themselves so as to not disturb the adjoining classes. Under no circumstances should they leave the classroom without ascertaining the relieve orders from the Staff room.
8. Students are expected to treat the members of the staff both teaching and non-teaching and their fellow students with courtesy both in and outside the College.

B. ACADEMIC INTEGRITY

Academic integrity refers to an essential quality that an institution must uphold to fulfil its academic objective and research mission, and hence its violation constitutes a serious offence. The principles of academic integrity form an integral part of the code of conduct to which all the students of the institution must adhere. Breach of this code puts into question both the reputation of the Institution and the value of the degree awarded to the students. Every pupil of the Institution should be responsible to ensure the highest quality of the academic integrity.

Violation of this policy includes but not limited to:

(a) **Plagiarism:** Plagiarism is the unethical use of data, idea, materials, figures or codes as one's own without properly acknowledging the original source.

(b) **Cheating:** Copying during examinations and copying of homework, assignments, term papers, thesis or manuscript, fabricating or falsifying data and reporting them in thesis and publication, creating sources or citation that does not exist, altering previously submitted work for new submission or signing with another student's name on exam paper, assignment, thesis, attendance sheet or manuscript.

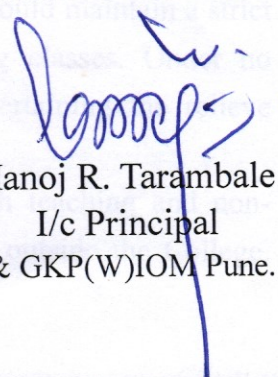
C. CONDUCT IN LIBRARY & USAGE OF RESOURCES

1. Students are required to enter their names and sign the register provided at the entrance of the library.
2. Library books are required to be returned by the student on or before the due date. A fine will be levied after the expiry of the due date. All issued books must be returned and library fines (if any) must be settled on time.
3. Borrowers shall replace lost or damaged library materials with new versions of the same.
4. Library users should present their identity cards for the borrowing or renewal of library material. The Librarian reserves the right to deny the issuance or renewal of library materials where the identity card is not presented by the student.
5. The membership of the library is not transferable.
6. All library users are expected to read the notice board or browse the library website for library timings and other services.

D. ANTI-RAGGING

The Institution implemented a strict and effective anti-ragging policy based on the UGC Regulation on Curbing the Menace of Ragging in Higher Educational Institution, 2009. This UGC Regulation was framed in accordance with the directions issued by the Hon'ble Supreme Court of India to prevent and prohibit ragging in all Indian Educational Institutions and Colleges.




Dr. Manoj R. Tarambale
I/c Principal

P.V.G.'s COET & GKP(W)IOM Pune.